

**MINUTES  
LONGBOAT KEY TOWN COMMISSION  
REGULAR WORKSHOP  
MAY 20, 2019**

**Present:** Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Irwin Pastor, Ken Schneier

**Also Present:** Town Manager Tom Harmer, Assistant Town Attorney David Jackson, Deputy Town Clerk Savannah Schield

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**Mayor Spoll called the May 20, 2019, Regular Workshop to order in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, at 1:00 p.m. Commissioner Haycock led the Pledge of Allegiance.**

Mayor Spoll noted the Town's Civility Policy and read the Pledge of Public Conduct.

**PUBLIC TO BE HEARD**

1. *Opportunity for Public to Address Town Commission*
  - A. *Planning, Zoning, and Building*

Mr. Brian Feeney, Broadway Street, commented on the Petition of Street Vacation at 800 Broadway Street.

**COMMITTEE REPORTS AND COMMUNICATIONS**

2. *Manatee County Special Liaison Report*

No items were presented.

3. *Sarasota County Special Liaison Report*

No items were presented.

4. *Other Reports*

- A. *Transportation*

Commissioner Daly noted a discussion with Florida Department of Transportation (FDOT) regarding the Steering Committee and Barrier Island Traffic Study (BITS) recommendations.

5. *Sarasota County Economic Development Corporation (EDC)*

Executive Director Mark Huey gave a PowerPoint Presentation on an overview of the EDC, current projects, and the diversification challenge in the County. Discussion ensued on Opportunity Zones.

6. *Proclamation – National Public Works Week, May 19-25, 2019*

Mayor Spoll presented a National Public Works Week Proclamation recognizing the week of May 19-25, 2019, as National Public Works Week.

Public Works Director Isaac Brownman thanked the commission for the recognition.

**DISCUSSION ITEMS**

7. *Pickleball Courts Feasibility Study Update*

Town staff will discuss findings of the pickleball court feasibility study regarding recommended siting and estimated costs at the May 20, 2019, Regular Workshop Meeting. Recommended Action: None, informational only.

*7. Pickleball Courts Feasibility Study Update - Continued*

Following comments by Town Manager Tom Harmer, Support Services Director Carolyn Brown gave a PowerPoint presentation on the Pickleball Courts Feasibility Study updates. Discussions were held on the following topics/issues:

- alternative pickleball court locations
- available parking
- fencing for courts
- funding for the project
- using a reservation system
- operating costs.

Mr. Sadler James, Harbourside Drive, commented on the Pickleball Courts Feasibility Study.

**There was consensus to forward the item to a Regular Meeting.**

*8. Discussion Regarding Building Permit and Fire Fee Study*

Town Staff and Consultants, BerryDunn have conducted a Building Permit and Fire Fee Study and will present their findings and recommendations to the Town Commission. Resolution 2019-03, provides for and establishes a fee structure. Recommended Action: Forward Resolution 2019-03 to the June 3, 2019 Regular Meeting for public hearing and formal action.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons, and BerryDunn consultants Fred Turnier and Ani Saldaña gave a PowerPoint presentation on the Building Permit and Fire Fee Study overview and update.

Discussion ensued on the current building permit application process and the proposed fee cost changes. Mr. Parsons commented on the next steps to implement the fee schedule.

**There was a majority consensus to forward Resolution 2019-03 to the June 3, 2019, Regular Meeting for public hearing and formal action.**

**RECESS:** 2:44 p.m. - 2:56 p.m.

*9. Utilities Undergrounding Project Update*

At each Regular Workshop Meeting the Town Manager and staff will provide an update on various components of the Utility Undergrounding Project. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Director Isaac Brownman gave a PowerPoint presentation on additional updates for the Utilities Undergrounding Project.

Following comments, Mr. Adam Seawall, President and CEO of Waterleaf International, gave a PowerPoint presentation on the Town's Comprehensive Fee Study. Discussions were held on the following topics/issues:

- effect on cell carriers
- *required number of proposed poles*

*9. Utilities Undergrounding Project Update - Continued*

- proposed heights of poles
- proposed styles of poles
- current number of poles on Gulf of Mexico Drive
- “small cell equipment” on poles
- Florida Power and Light (FPL) poles.

Mr. Sadler James, Harbourside Drive, commented on the pole heights and the maximum capability for the 4G network.

Public Works Director Brownman continued the presentation on the different pole types, heights, and styles.

**There was consensus to approve the proposed pole height of 35 feet for the Gulf of Mexico Drive portion and 25 feet for the neighborhoods.**

Following comments by Town Manager Harmer, Mr. Courtney Violette, Senior Vice President of Operations for Magellan Advisors, gave a PowerPoint presentation and overview on the Memorandum of Understanding (MOU) and terms of the contract. Discussion ensued on how the proposed services could affect residents.

Mr. Mark Porter, CDM Smith, gave a PowerPoint presentation on key budget highlights regarding the Undergrounding Utility Project. Individual comments followed.

**TOWN COMMISSION COMMENTS**

*A. Florida League of Cities (FLC)*

Commissioner Pastor recognized Commissioner Schneier for being a recipient of a 2019 FLC Home Rule Heroes Award for his continued advocacy efforts.

**TOWN ATTORNEY COMMENTS**

No items were presented.

**TOWN MANAGER COMMENTS**

*A. Town Commission*

Town Manager Tom Harmer commented on the Town Center tour scheduled for the June 3, 2019, Special Meeting.

**There was consensus to start the June 3, 2019, Special Meeting, at 10:00 a.m.**

**ADJOURNMENT**

**Mayor Spoll adjourned the May 20, 2019, Regular Workshop at 5:08 p.m.**

Minutes Approved: 07/01/2019