



**Town of Longboat Key
Planning, Zoning and Building Department**

501 Bay Isles Road
Longboat Key, Florida 34228
941-316-1966
941-316-1970 FAX

**BUILDING PERMIT REVIEW CHECKLIST
FOR POOL CAGE/SCREEN**

Any application for Building Permit approval shall be signed and submitted by the Applicant on a form provided by the Town, and in addition shall include at least the following information, unless the Town determines that one or more of the following elements do not apply to the particular application.

This checklist outlines requirements for: Pool Cage, Screen Enclosure, and Lanai.

Application for Building Permit Approval for a Pool Cage, Screen Enclosure or Lanai must include submission of the following:

- A completed Building Permit Application that includes the overall square footage of the proposed Pool Cage, Screen Enclosure or Lanai **Attached _____ N/A _____**
- The cover sheet of your submitted plans is required to include the following items:
 - The Florida Building Code (FBC) 2023 Design Criteria
 - Wind Load 150 MPH Risk Factor II
 - Exposure Category D
 - Contractor's Name (Qualifier), including: Contractor's License Number; Company Name (dba); Contractor's Address; Contractor's Phone Number; Contractor's Email; the Owner's Name; and, the Job Site Address
- A copy of the Land Survey is required to be submitted showing all existing improvements on the site **Attached _____ N/A _____**
- Engineered plans, in compliance with 2023 FBC, with a Design Criteria of 140 mph minimum, Risk Factor 1, Wind Exposure D shown. Include all attachment details. **Attached _____ N/A _____**
- A typical engineered wall section with roof connection detail to the house, if the lanai has a solid roof. This would need to be designed in compliance with the 2023 FBC, 150 MPH, Risk Factor II, Wind Exposure Category D