

M E M O R A N D U M

TO: Howard Tipton, Town Manager
FROM: Isaac Brownman, Public Works Director
REPORT DATE: May 22, 2024
MEETING DATE: June 3, 2024
SUBJECT: Town Center Green Donation Agreement

Recommended Action

Authorize the Town Manager to negotiate and sign a donation agreement with the Resort at Longboat Key Club, owned by Ocean Properties, for improvements to the Town Center Green.

Background

The Town recently constructed Phase 2 improvements at the park known as the Town Center Green located at 600 Bay Isles Road. These improvements included an elevated oval green space facing an outdoor pavilion/stage and associated walkways, trees, lighting, and stormwater management for a future library/community center. As the Town Center Phase 2 construction was in progress, the contractor was meeting the specification of the approved engineering design. However, as the project construction was concluding, it became clear that the final designed and constructed product did not represent what the Town's original vision was for that green space.

Staff began exploring options to improve the green space beyond existing, including removing the current sod and soil layer, regrading and adding an improved top soil, and also enhanced options for sod, or an artificial turf. Artificial turf was determined to be prohibitively expensive. As part of this exploration, staff met with representatives from the Resort at Longboat Key Club to obtain recommendations for soils and sod turf. In turn, the Resort representatives offered both recommendations and a donation opportunity for the Town's consideration. The recommendations and the donation opportunity are generally noted below (to be further refined):

- Town remove the existing sod and top soil.
- Town pay for and stage the new sod recommended by the Resort: Platinum Paspalum
- Resort supply and regrade soil and top soil layers
- Resort install sod and adjust irrigation heads
- Resort supplies a robotic mower for maintenance and performs mowing for the Town
- Town explores educational signage, and Town and Resort jointly share.

A draft donation agreement with shared responsibilities is included. If the Town Commission agrees in principle, staff recommends the Commission delegate authority to the Town Manager to continue negotiating and refining the agreement to completion and sign on behalf of the Town. If possible, the goal is to complete the enhancement this summer to catch the rainy season.

Staff Recommendation

Authorize the Town Manager to negotiate and sign a donation agreement with the Resort at Longboat Key Club, owned by Ocean Properties, for improvements to the Town Center Green.

Attachments

- A. Town Center Master Site Plan (Available in the Town Clerk's Office)
- B. Draft Donation Agreement (Available in the Town Clerk's Office)

End of Agenda Item