



This meeting will be live-streamed via the Town's website.

## Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

[www.longboatkey.org](http://www.longboatkey.org)

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;

Gary Coffin, District 1; Penny Gold, District 2;

Debra Williams, District 4; Sarah Karon, District 5;

B.J. Bishop, At-Large

### AGENDA

#### SPECIAL MEETING

June 28, 2024 - 10:00 AM

#### 1. Call to Order and Pledge of Allegiance

#### 2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

#### 3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

#### 4. Reports

Committee Reports

#### 5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

##### A. Approval of Minutes

Minutes of the May 20, 2024, Special Workshop – Budget; May 20, 2024, Regular Workshop; June 3, 2024, Regular Meeting; June 17, 2024, Special Workshop; and June 17, 2024, Regular Workshop.

Recommended Action: Approve Minutes.

##### B. Interlocal Agreement Addendum for Reciprocal Use of Building Department Personnel

The Town of Longboat Key seeks to enter into an existing Interlocal Agreement (ILA) between the cities of North Port, Venice, and Sarasota and the counties of Sarasota and Charlotte. The ILA allows the parties to share personnel to perform building inspections, plans review, and other building code administrative services and for the parties to pay the costs associated with the work performed.

Recommended Action: Approve the Addendum to the Interlocal Agreement.

### C. Pension Update

The Consolidated Retirement System Board of Trustees Chairman Steve Branham submitted the annual Consolidated Retirement System Fund Status Report.

Recommended Action: None, informational only.

## 6. New Business

### A. Broadway Roundabout Update

Staff will provide a status update on the Broadway roundabout project and some historical information on the development of the proposal.

Recommended Action: None, informational only.

### B. Subaqueous and Country Club Shores Asbestos Cement Pipe Updates

The Town Manager and staff will present an update on the Country Club Shores Asbestos Cement Water Main Replacement and Subaqueous Force Main Projects.

Recommended Action: None, informational only.

### C. Utility Rate Study Update – Third-Year Review

The Town's consultant, Mr. Bryan Mantz, from GovRates, Inc., and staff will present proposed new rates and bond financing alternatives necessary to complete critical utility infrastructure needs. In 2021 the Commission approved rate increases in the Town's portion of the rates each year over 5 years and subsequently in 2023, approved two pass-through rate increases from Manatee County. It is in the best interest of the public to adopt a multi-year schedule of water and wastewater service charges and reassess the rates every three years, unless the Utility's financial circumstances support an earlier review, as recommended by the Rate Consultant.

Recommended Action: Provide direction to Manager.

### D. Setting of Maximum Millage Rate

In accordance with Florida Statutes, the Town must establish a proposed maximum millage rate by July so that it can be included in the Notice of Proposed Property Taxes (TRIM Notice) mailed in August by each County. Although it can be reduced in later public hearings, these millage rates cannot be increased during future consideration of the budget.

Recommended Action: Set Maximum Millage Rates and forward required documents to adopt millage rates and Budget, based on these tentative rates, to the September 9, 2024, Special Meeting, at 5:01 p.m., for first public hearing.

## 7. Public Hearings

Ordinance 2024-07, Amending Chapter 158 of the Town Code

Second reading and public hearing of Ordinance 2024-07, amending Chapter 158, Zoning Code, to allow for an increase in Freeboard height for designated locations throughout the Town.

Recommended Action: Following second reading and public hearing, adopt Ordinance 2024-07.

## 8. Town Commission Comments

## 9. Town Attorney Comments

## 10. Town Manager Comments

## 11. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.). In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.