

M E M O R A N D U M

TO: Howard Tipton, Town Manager

From: Allen Parsons, AICP
Director, Planning, Zoning & Building Department

Report Date: June 19, 2024

Meeting Date: June 28, 2024

Subject: Interlocal Agreement Addendum Providing for Reciprocal Use of Building Department Personnel

Recommended Action

Adopt the Addendum to the Interlocal Agreement between the cities of North Port, Venice, and Sarasota and the counties of Sarasota and Charlotte.

Background

The Town of Longboat Key (Town) seeks to enter into an existing Interlocal Agreement between the cities of North Port, Venice, and Sarasota and the counties of Sarasota and Charlotte. The Interlocal Agreement allows the parties to share personnel to perform building inspections, plans review, and other building code administrative services and for the parties to pay the costs associated with the work performed.

The purpose of the Interlocal Agreement is to be able to tap into a broader pool of building staff to assist one another in times of need. Building Inspectors, Plans Reviewers, and Building Officials are required to be licensed to perform work in the State of Florida. These positions are highly sought after, with more demand than supply. This is partially due to the demanding licensing requirements, which include having multiple years of construction experience, required construction coursework per license, receiving approval by the Building Code Administrators and Inspectors Board to take the applicable licensing exam, and passing state licensing exams. The high levels of construction activity throughout the state have increased demand outpacing the available pool of licensed professionals.

Having additional staff resources potentially available to be called on, from other jurisdictions, can be very helpful during emergency situations, times of excessive demand, or during periods of staffing unavailability. Similarly, the Town may be able to provide staff resources to other jurisdictions during their times of need.

The original Interlocal Agreement was between the cities of North Port and Venice and Charlotte County. Subsequent addendums added Sarasota County, and most recently, added the City of Sarasota in 2014. The Town was provided the opportunity to participate at that time but elected not to enter into the Interlocal Agreement.

The Town Manager has reached out to the Managers/Administrators of the other jurisdictions that are parties to the Interlocal Agreement and has received supportive feedback. The first step would be for the Town Commission to

approve the attached Interlocal Agreement Addendum before forwarding the Interlocal Agreement to the other jurisdictions for their respective governing body's consideration. If approved by the Town Commission, staff will coordinate with the other jurisdictions to get this agreement on their governing boards' agendas for approval. When the interlocal is approved by all local government parties, it will be recorded with the Clerk of the Court for Sarasota County.

Staff Recommendation

Adopt the Addendum to the Interlocal Agreement between the Cities of North Port, Venice, and Sarasota and the Counties of Sarasota and Charlotte.

Attachment

Addendum to the Interlocal Agreement between the Cities of North Port, Venice, and Sarasota and the Counties of Sarasota and Charlotte Business Impact Estimate (Available in Town Clerk's Office)

End of Agenda Item