

M E M O R A N D U M

TO: Tom Harmer, Town Manager
FROM: Isaac Brownman, Public Works Director
DATE: May 24, 2019
SUBJECT: Wilco Electrical, LLC Agreement

Recommended Action

None. Informational only.

Background

The Town issued Request For Proposals (RFP) in May 2018 for qualified contractors to perform the Town's undergrounding project. The Town received four (4) qualified proposals. After several rounds of negotiation and review, the Town selected Wilco Electrical, LLC with whom develop a contract. Negotiations and design coordination have been in progress since late 2018 and have resulted in a Master Services Agreement for the Town Manager's signature. The Master Services Agreement will form the framework by which the construction project will progress, and individual Work Assignment Task Orders for construction components will be authorized from the agreement.

The Master Agreement provides an overall framework for the following:

- Work will be performed based on individual Work Assignments
- Staging Area Coordination
- Time & Compensation
- Standards of Performance
- Insurance, and
- Other such contractual elements that govern the construction effort.

The overall amount the Town has budgeted for the undergrounding construction of FPL Electrical, Comcast and Frontier facilities and all related surveying, landscaping and FPL payments is \$30,409,255.

No formal action is required by the Commission to execute the Master Agreement but this Agreement will begin to formally move the electrical undergrounding portion of the project forward into the construction phase. Prior to its execution, we wanted to provide an overview of the contract and the approach to releasing work to the contractor on a work assignment basis before the Town proceeds with the formal contract.

As part of our agreement with FP&L they will be delivering the Phase 1 and 2 equipment to the Town's staging site later this month. The initial work assignment to Wilco will engage them to manage the Staging Area for the FPL Equipment. The future work assignments will then be release for actual construction on a phase by phase basis. As part of the Phase 1 work assignment the contractor's

initial work will focus on GMD which will allow the project to proceed while the final design is being completed for the fiber work.

The Master Agreement is brought forward to the June 3, 2019 Regular Workshop as Commission information prior to signature by the Town Manager.

Staff Recommendation

None. Informational only.

End of Agenda Item