



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;
Gary Coffin, District 1; Penny Gold, District 2;
Debra Williams, District 4; Sarah Karon, District 5;
and B.J. Bishop, At-Large

AGENDA REGULAR MEETING September 9, 2024 - 1:00 PM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- The Chair must recognize audience members wishing to speak.
- Speaking without recognition will be considered "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Reports

- A. Committee Reports
- B. Proclamation – Florida Preparedness Month 2024

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

Minutes of the June 28, 2024, Special Meeting.

Recommended Action: Approve Minutes.

B. Resolution 2024-17, Joint Meeting with Sarasota County Commission

Resolution 2024-17 provides compliance with Florida Statutes, Section 166.0213, and authorizes participation in a Special Joint Workshop Meeting between the Town Commission and the Sarasota Board of County Commission on October 23, 2024.

Recommended Action: Pass Resolution 2024-17.

C. Interlocal Agreement with Manatee County Government and Manatee County School Board

To approve and authorize the execution of an Interlocal Agreement (ILA) with the Manatee County Government and the Manatee County School Board to collect Educational Facilities Impact Fees on behalf of the School Board.

Recommended Action: Approve and authorize execution of the ILA.

D. Request for Waiver of Public Forum Permit (PFP) Fees

St. Mary's Star of the Sea has requested a waiver of the \$100 PFP application fee for their annual community-wide Rummage Sale to be held on February 28 and March 1, 2025.

Recommended Action: Approve the waiver request.

6. Ordinances, Resolutions, and Public Hearings

A. Resolution 2024-08, Certification of the Annual Assessment Roll for the Gulf of Mexico Drive (GMD) Utility Undergrounding Project

Public hearing to consider Resolution 2024-08, certifying the annual assessment roll for compliance with administrative provisions for the GMD Utility Undergrounding Project assessment roll. Resolution 2024-08 must be passed prior to September 15, 2024.

Recommended Action: Following the public hearing, pass Resolution 2024-08.

B. Resolution 2024-09, Certification of the Annual Assessment Roll for the Neighborhood Utility Undergrounding Project

Public hearing to consider Resolution 2024-09, certifying the annual assessment roll for compliance with administrative provisions for the Neighborhood Utility Undergrounding project assessment roll. Resolution 2024-09 must be passed prior to September 15, 2024.

Recommended Action: Following the public hearing, pass Resolution 2024-09.

C. Resolution 2024-14, Amending the Utility Rates

Public hearing to consider Resolution 2024-14, providing for a multi-utility rate increase and pass-through of the Manatee County Wholesale Water and Wastewater rate increase effective October 1, 2024.

Recommended Action: Following the public hearing, pass Resolution 2024-14.

D. Ordinance 2024-09, Amending Town Code Chapter 56, Clearing Private Streets, Roads, Roadways, and Private Property

First reading to consider Ordinance 2024-09, amending Chapter 56 of the Town Code to update the Debris Management Route Maps and provide for capitalization and punctuation modifications throughout the Chapter (as approved by the Town Commission in February 2019).

Recommended Action: Pass Ordinance 2024-09 on first reading and forward to the October 7, 2024, Regular Meeting for the second reading and public hearing.

7. New Business

A. Utilities Undergrounding Project Update

Quarterly, the Town Manager and staff provide an update on various components of the Utilities Undergrounding Project.

Recommended Action: None, informational only.

B. 2025 Town Commission Meeting Schedule

Each year the Town Commission adopts its annual meeting calendar for the upcoming year which includes all customary meetings and required meetings that can be reasonably anticipated at this time. The schedule accommodates Town-observed holidays, religious observances, Florida Statutes advertising requirements for Budget adoption, and incorporates Commission-stated preference regarding holidays and other conflicts.

Recommended Action: Adopt the 2025 Town Commission Meeting Schedule.

C. Joint Meeting with Sarasota City Commission

Florida Statutes, Section 166.0213, authorizes participation in a Special Joint Workshop Meeting between the Town Commission and other governmental agencies. Over the summer recess, Staff coordinated a proposed meeting date of October 14, 2024, with the Sarasota City Commission. Several Commissioners expressed concern regarding the date due to the resignation of the City of Sarasota Manager and the upcoming November election cycle. If the Commissioners wish to reschedule the meeting, Staff will work with Sarasota City Staff to schedule a meeting date in the future.

Recommended Action: Provide direction to the Town Manager.

8. Town Commission Comments

9. Town Attorney Comments

10. Town Manager Comments

11. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a reasonable accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired or require an alternative means of communication, utilize Florida Relay Service by dialing 7-1-1 (TTY) or one of the following toll-free numbers:

1-800-955-8770 (Voice), 1-800-955-1339 (ASCII), 1-877-955-8260 (VCO-Direct), or 1-800-955-5334 (STS).