

M E M O R A N D U M

To: Howard Tipton, Town Manager
From: Charles Mopps, Assistant Public Works Director
Report date: October 11, 2024
Meeting date: October 21, 2024
Subject: Canal Navigation Maintenance Program Update

Recommended Action

Provide direction to Town Manager.

Background

Prior briefings

At the June 17, 2024, Regular Workshop, the project team provided an update regarding the Canal Navigation Maintenance Program. During this meeting, staff received the following directions from the Commission:

- Advance program planning and tools including:
 - Maintenance costs
 - Strategize project sequencing
 - Develop project one
- Develop financing and assessment strategy.

The Town has continued to engage engineering consultant, First Line Coastal (First Line), to assist staff in completing the directed work. Town staff and the consultants will provide an update on the work in progress of the programmatic tools, update on the strategies for the assessment program, and review estimated costs related to proposed funding districts.

Next Steps

The following is the staff's assessment of next step actions for continued program development:

- Continue assessment program development
- Continue project design
- Continue maintenance cost estimates
- Meet legal requirements for the establishment of the Districts.

In order to meet the County's deadlines for the implementation of a dedicated mill rate for the FY2026 tax bills, we are bringing forward an Ordinance to establish an Ad Valorem District coterminous with the Town's boundaries, to the November and December Regular Meetings for first and second readings.

In addition, a Resolution providing our Notice of Intent to Use the Uniform Method of Collection will need to be adopted by December 2024 and requires advertising on four (4) Friday's prior/up to the Public Hearing (Nov 8, 15, 22, 29).

Failure to meet these deadlines could result in the postponement of the non-ad valorem assessments until FY2027 tax bills.

Staff Recommendation

Staff will be requesting direction from the Commission regarding:

- Feedback and/or finalization of the program funding assessments

Attachments

PowerPoint Presentation (Available in Town Clerk's Office)

End of Agenda Item