

## **M E M O R A N D U M**

**TO:** Howard Tipton, Town Manager

**From:** Allen Parsons, AICP  
Director, Planning, Zoning & Building Department

**Report Date:** October 24, 2024

**Meeting Date:** November 4, 2024

**Subject:** Memorandum of Understanding (MOU) with the Florida Division of Emergency Management for Assistance with Completion of Substantial Damage Assessment Associated with Hurricane Milton

### **Recommended Action**

Authorize the Mayor to execute the MOU with the Florida Division of Emergency Management (FDEM).

### **Background**

This MOU is the formal documentation required to allow the FDEM to assist the Town with the completion of Substantial Damage Estimates, which are required under Section 1206 of the Disaster Recovery Reform Act (“DRRA”), as it relates to Federal Declaration DR-4834-FL (“Hurricane Milton”). Initial damage estimates following Hurricane Milton indicate approximately 160 structures in the Town were potentially impacted by storm damage.

This assistance is available because, on October 11, 2024, the Federal Emergency Management Agency (“FEMA”) issued Federal Declaration DR-4834-FL in response to Milton, designating the Town of Longboat Key as one of several counties eligible for public assistance, including DRRA Section 1206-related projects.

The MOU provides that FDEM will assume legal responsibility for implementing the provisions of DRRA Section 1206 within Municipal limits, as applicable under DR-4834-FL, and will assist the Town with completing the required Substantial Damage Assessments.

### **Staff Recommendation**

Authorize the Mayor to execute the MOU with the Florida Division of Emergency Management.

### **Attachment**

Memorandum of Understanding Between the Florida Division of Emergency Management and the Town of Longboat Key (Available in the Town Clerk’s Office)

**End of Agenda Item**