

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
OCTOBER 1, 2019**

Present: Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Irwin Pastor, Ken Schneier

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney, Town Clerk Trish Shinkle

Call to Order/Pledge of Allegiance

Mayor Spoll called the October 1, 2019, Regular Meeting to order in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, at 1:00 p.m. Commissioner Daly led the Pledge of Allegiance.

Mayor Spoll noted the Town's Civility Policy and read the Pledge of Public Conduct.

6. Sarasota County Commission Chair, Charles Hines

Sarasota County Commission Chair Charles Hines addressed the Town Commission and provided an overview of the following items under consideration by the County Commission:

- Interlocal Agreement with Sarasota and Manatee Counties relating to emergency management activities
- water quality issues/improvements to Sarasota County's utility facilities
- results of Citizen's Survey conducted by Sarasota County
- Barrier Island Traffic Study (BITS)/traffic management issues
- Sarasota County Area Transit (SCAT) services
- Legacy Trail
- Mental Health Taxing District options
- bayfront development within the City of Sarasota
- workforce/affordable housing
- library services.

Discussions were held on the following topics/issues:

- library services
- affordable housing issues
- local financial impact on the sunseting of Visit Florida
- BITS support by Sarasota County.

Public to be Heard

1. Opportunity for Public to Address Town Commission

No items were presented.

Approval of Minutes

2. September 9, 2019, Regular Meeting; September 23, 2019, Regular Workshop Meeting; and September 23, 2019, Special Meeting

There was consensus to approve the Minutes as submitted.

Committee Reports

3. Manatee County Special Liaison Report

A. Organizations: Vice Mayor Zunz, Bradenton Area Economic Development Corporation
Vice Mayor Zunz noted attendance at the Bradenton Area Economic Development Corporation and reviewed the issues discussed. (See item later this meeting.)

4. Sarasota County Special Liaison Report

No items were presented.

5. Other Reports

A. School Board

Vice Mayor Zunz suggested invitations be extended to the Manatee and Sarasota County School Board Superintendents to speak at a future meeting.

B. Organizations

Commissioner Daly noted attendance at the Barrier Island Traffic Study (BITS) Steering Committee meeting and commented on the BITS and items discussed. Town Manager Tom Harmer commented on the cell phone summary presented at the meeting.

Consent Agenda

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

7. Public Forum Permits (PFP) Fee Waiver Requests

The Town Commission adopted Ordinance 2017-01 amending Chapter 92 that, among other changes, institutes a \$100 application fee for special event public forum permits, and includes a provision that the Commission may waive all or part of this fee and all or part of the expenses for departmental assistance for communitywide events. These requests are placed on the Consent Agenda as a routine matter that can be discussed if desired. (PFP fee waiver requests from St Mary's Star of the Sea Rummage Sale, St. Mary's Star of the Sea Christmas Bazaar, Longboat Key Garden Club Home Tour, and Kiwanis Club Lawn Party.) Recommended Action: Waive \$100 PFP Fees for noted events.

8. Appointments to Town Boards

Appointments for the expiring seats on the Consolidated Retirement System Board of Trustees will be considered at the October 1, 2019, Regular Meeting. There are two seats with expiring terms, with two incumbents seeking reappointment. No other applications were received. Recommended Action: Appoint members to Consolidated Retirement System Board of Trustees.

Commissioner Pastor moved to approve and ratify the recommended action on the Consent Agenda items. The motion, seconded by Commissioner Schneier, carried by a 7-0 roll call vote, as follows: Pastor, aye; Schneier, aye; Clair, aye; Haycock, aye; Daly, aye; Zunz, aye; Spoll, aye.

Ordinances – First Reading and Public Hearing

9. Ordinance 2019-08, Amending Chapter 158, Zoning Code

At their September 17, 2019, Regular Meeting, the Planning & Zoning (P&Z) Board held discussion and public hearing on Ordinance 2019-08, amending Chapter 158, Zoning Code, to provide updates for certain Sections of the Code. These are the second phase of amendments to the updated Zoning Code adopted at the April 1, 2019, Regular Meeting. Ordinance 2019-08 includes revisions for: Zoning Determination Letters, Commercial Revitalization-Administrative Waivers for Parking, and correction of scrivener's errors. Recommended Action: Following public hearing and discussion, forward Ordinance 2019-08 to the November 4, 2019, Regular Meeting for second reading and public hearing.

Town Clerk Trish Shinkle placed Ordinance 2019-08 on record for first reading and public hearing by title only.

Commissioner Haycock moved to pass Ordinance 2019-08 on first reading and to forward to the November 4, 2019, Regular Meeting for second reading and public hearing. The motion was seconded by Vice Mayor Zunz.

Mayor Spoll opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Planner Maika Arnold gave a PowerPoint presentation on Ordinance 2019-08. Discussions were held with Ms. Arnold, Town Attorney Maggie Mooney, and Planning, Zoning, and Building Department Director Allen Parsons on the following topics/issues:

- impact of a Zoning Determination Letter for a specific parcel on final development approval by Town Commission
- option to develop a registry to provide information for future land owners
- current lack of notification to surrounding property owners
- lack of definition as to the specific value of a Zoning Determination Letter
- current notice requirements and appeal process
- public record retention process
- property owners rights after a permit is already issued
- lack of notice and appeal process for issuance of a building permit
- determination versus application of the Zoning Code
- determination on notice if property changes ownership
- current formula for parking requirements/option to include in future amendments
- option to require additional parking if a reservation policy is not instituted.

There was consensus for Staff to review and make recommendations on the current formula used to determine parking requirements.

Ms. Arnold continued the presentation on Ordinance 2019-08. Mr. Parsons noted Staff will follow up with a definition of a Zoning Determination Letter and additional review of notice requirements.

As no one wished to speak, Mayor Spoll closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Haycock, aye; Zunz, aye; Spoll, aye; Daly, aye; Schneier, aye; Clair, aye; Pastor, aye.

See item later this meeting.

10. Ordinance 2019-10, Amending Chapter 158, Personal Wireless Service Facilities

At their September 17, 2019, Regular Meeting, the Planning & Zoning (P&Z) Board held discussion and public hearing on Ordinance 2019-10, amending Chapter 158, Zoning Code, and forwarded to the Town Commission's October 1, 2019, Regular Meeting with a recommendation for approval, with amendments, by a 6-1 vote. Ordinance 2019-10 amends Section 158.113, Personal Wireless Service Facilities, Section 158.114, Personal Wireless Service Facility Development Standards, Section 158.116, Administrative Exemptions-Essential Services, and Section 158.144, Definitions. Recommended Action: Following public hearing and discussion, forward Ordinance 2019-10 to the November 4, 2019, Regular Meeting for second reading and public hearing.

Town Clerk Trish Shinkle placed Ordinance 2019-10 on record for first reading and public hearing by title only.

Commissioner Schneier moved to pass Ordinance 2019-10 on first reading and to forward to the November 4, 2019, Regular Meeting for second reading and public hearing. The motion was seconded by Commissioner Pastor.

Mayor Spoll opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation on Ordinance 2019-08. Discussions were held on the following topics/issues:

- dimensions of proposed associated equipment
- Planning and Zoning Board's recommendation relating to maximum height restrictions for monopoles (reducing from 50 feet to 35 feet)
- consideration of the Telecommunications Act relating to height restrictions on private property.

Mr. David Green, Evergreen Way, commented on the heights recommend by the Planning and Zoning Board. Discussion ensued with Mr. Parsons and Public Works Director Isaac Brownman on the proposed size of the free standing facilities ancillary equipment.

There was consensus for Staff to review and provide recommendations at the November public hearing relating to the size of ancillary equipment.

Discussions were held on the requirements for equipment to be similar to Town equipment (Section 158.114).

As no others wished to speak, Mayor Spoll closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Schneier, aye; Pastor, aye; Zunz, aye; Spoll, aye; Clair, aye; Haycock, aye; Daly, aye.

RECESS: 2:55 p.m. - 3:05 p.m.

9. Ordinance 2019-08, Amending Chapter 158, Zoning Code - Continued

Vice Mayor Zunz inquired as to amending the Town Code to clarify zoning uses in lieu of utilizing/issuing Zoning Determination Letters. (See item earlier this meeting.)

New Business

11. *Comprehensive Beach Management Plan*

At their September 23, 2019, Regular Workshop Meeting, the Town Commission endorsed the Town's Comprehensive Beach Management Plan process and there was consensus to move forward with the timeline presented for the Town's beach maintenance activities and beach bond referendum to be placed before the Town's voters on the March 17, 2020, ballot. The updated plan has been finalized and will provide an up-to-date guiding document for the Town's beach management activities and serve to support State reimbursement. Recommended Action: Adopt the Updated Comprehensive Beach Management Plan and proceed with Construction Scenario #3.

Town Manager Tom Harmer provided an overview of the Staff report on the Beach Management Plan. Public Works Facilities Manager Charlie Mopps gave a PowerPoint presentation on the Beach Management Plan and introduced Mr. Al Browder, Project Manager with Olsen Associates, Incorporated. Mr. Browder presented the 2019 Comprehensive Beach Management Plan. Discussions were held on the following topics/issues:

- term of easement for length of project
- option to seek perpetual easements for future projects
- seawall on Gulfside Road
- status of dredging in area of Greer Island Lagoon (Canal 1A)
- quality of sand from various area
- estimated cost for dredging versus truck haul
- option to utilize gray coarse sand in groin area topped by white sand
- use of smaller dredge with barges in lieu of large hopper dredge
- timing for project/placement of sand from Greer Island area
- possible road damage for truck haul
- option to obtain sand from mines/transfer to a barge/pump to shore
- truck access to beach areas
- reduced cubic yard placement increases renourishment needs
- lack of formal request from Town Commission to Manatee County Commission for support/funding of renourishment project
- impact anticipated following placement of north end structures
- increase in sand on South end (L'Ambiance area)
- option to review the \$30M project cost
- establish desired plan (maintain 8-year plan) for interval renourishment
- all scenarios are assumptions to provide estimate for public.

Mr. Brownman noted staff will provide various funding scenarios at the October 15, 2019, Regular Workshop Meeting. Town Manager Harmer commented on funding options and participation by Manatee County Government and noted staff was requesting consensus for Construction Scenario #3, extracting sand from the local inlet dredge and Passage Key, reducing the impact of a truck hauling project on the community.

Discussion ensued on the proposed project budget, type of sand in Passage Key, and funding/borrowing amounts.

11. Comprehensive Beach Management Plan - Continued

Subsequent to inquiry on the action requested, Commissioner Pastor moved to adopt the 2019 Comprehensive Beach Management Plan and to endorse the Construction Scenario #3 for planning purposes. The motion, seconded by Commissioner Schneier, carried by a 7-0 roll call vote, as follows: Pastor, aye; Schneier, aye; Haycock, aye; Daly, aye; Clair, aye; Zunz, aye; Spoll, aye.

Town Commission Comments

A. Town Manager

Vice Mayor Zunz commented on the Town Manager's monthly report, opined that there should be additional circulation of the document to the residents, and suggested that correspondence be forwarded to the local papers requesting publication as a public service.

Town Manager Tom Harmer advised that he was seeking additional ways to increase distribution to the public and Vice Mayor Zunz suggested it be sent as a "Letter to the Editor."

Town Attorney Comments

No items were presented.

Town Manager Comments

A. Town Commission

Town Manager Tom Harmer commented on attendance at the Manatee County Legislative Delegation meeting with Mayor Spoll and noted the October 15, 2019, Regular Workshop Meeting is a Tuesday due to a Jewish holiday on Monday.

Adjournment

Mayor Spoll adjourned the October 1, 2019, Regular Meeting at 5:12 p.m.

Trish Shinkle, Town Clerk

George L. Spoll, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP MEETING
OCTOBER 15, 2019**

Present: Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Irwin Pastor, Ken Schneier

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney, Town Clerk Trish Shinkle

Call to Order/Pledge of Allegiance

Mayor Spoll called the October 15, 2019, Regular Workshop to order at 1:00 p.m. in the Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida. Commissioner Schneier led the Pledge of Allegiance.

Mayor Spoll noted the Town's Civility Policy and read the Pledge of Public Conduct.

Public to be Heard

1. *Opportunity for Public to Address Town Commission*

A. *Public Works*

Dr. Jim Whitman, Norton Street, commented on the editorial regarding the Town Center property.

Committee Reports

2. *Manatee County Special Liaison Report*

No items were presented.

3. *Sarasota County Special Liaison Report*

No items were presented.

4. *Other Reports*

No items were presented.

Discussion Items

5. *2020 Town of Longboat Key Citizen Satisfaction Survey*

During the Town Commission's 2020 Strategic Planning Workshop, there was consensus to initiate an annual Citizen Satisfaction Survey during FY20. Staff has worked with the John Scott Dailey Florida Institute of Government (FIOG) at the University of South Florida to develop a proposed plan, scope of work, timeline, and reporting mechanism for the FY20 Citizen Survey. This item is brought to the Commission's October 15, 2019, Regular Workshop Meeting for consideration to include One-County initiative questions in the annual survey. Recommended Action: Provide direction.

Town Manager Tom Harmer provided an overview of the survey and process to be followed and inquired as to the inclusion of the One-County initiative question on the survey or placement of the issue on the ballot. Town Manager Harmer commented on previous Commission direction relating to discussions with Manatee County on several issues. Discussions were held on the following topics/issues:

- utilization of survey versus ballot
- providing information to the citizens

5. *2020 Town of Longboat Key Citizen Satisfaction Survey - Continued*

- lack of funding support by Manatee County for Longboat Key projects
- timing and on-going efforts to work out issues with Manatee County.

Mr. Phill Younger, Bayou Sound, commented on funding from Manatee County.

Following comments by Town Manager Harmer, there was consensus to include initial questions on the Citizen Survey.

6. *Florida Department of Transportation (FDOT) Barrier Island Traffic Study (BITS) Prioritization for Metropolitan Planning Organization (MPO) Consideration*

The FDOT BITS effort is concluding with a list of 74 recommendations that could help reduce seasonal traffic congestion on local roadways. The Sarasota-Manatee MPO and FDOT are asking each local barrier island jurisdiction to review the top 20 recommendations and provide a list of prioritized projects by October 22, 2019. Commissioner Daly, the Town's representative member on the MPO, and staff have developed a proposed list of Town priorities for Commission consideration at the October 15, 2019, Regular Workshop Meeting. Recommended Action: Approve the Longboat Key BITS prioritized recommendations.

Following comments by Town Manager Tom Harmer, Commissioner Daly provided an overview of the efforts relating to the BITS Steering Committee prioritization advising that Staff will be presenting the recommendations outlined by FDOT and the MPO and not the Steering Committee, reviewed the timeline for consideration by the MPO, noted the need to continue to promote the recommendations of the Steering Committee, and commented on the roundabouts planned within the City of Sarasota, alternative transportation options, and a dedicated resource to continue oversight on traffic issues affecting the Town.

Town Manager Harmer commented on numerous meetings with FDOT, the Steering Committee, and other municipal representatives, commended Commissioner Daly on his involvement relating to traffic issues, and reviewed the roadway construction scheduled over the next several months and years.

Commissioner Clair requested consideration to have a traffic projection for residents to check before leaving the island.

Public Works Director Isaac Brownman gave a PowerPoint presentation on the priority recommendations for the MPO. Discussion ensued on the following topics/issues:

- lack of funding for the Cortez bridge reconstruction
- lack of improvements to the Gulf Drive/Cortez Road intersection
- consideration of whether priorities would be funded
- status of Country Club Shores turn lanes
- pedestrian control management during season on St. Armands Key
- evaluation of the "Lido leg" and removal of parking spaces
- delays caused on St. Armands Key by the installation of speed bumps/tables
- recommendation to restrict car traffic to create car free zones
- widening bike lanes to cart lanes to allow motorized carts to travel outside traffic flow.

Mr. Jim Whitman, Norton Street, inquired as to alternative improvements considered.

There was consensus to adopt the Longboat Key BITS Priority Recommendations.

7. Utilities Undergrounding Update

At each Regular Workshop Meeting the Town Manager and staff provide an update on various components of the Utility Undergrounding Project. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Project Manager James Linkogle gave a PowerPoint presentation on the status of the Undergrounding Project and Mark Porter, CDM Smith, provided an update on the budget for the project and advised that the Phase 1 project is ahead of schedule.

Mr. Linkogle reviewed the next steps in the project.

RECESS: 2:22 p.m. - 2:40 p.m.

8. Bayfront Park Pickleball Expansion Update

At their June 17, 2019, Regular Workshop Meeting, Staff was directed to explore options to expand pickleball capacity at Bayfront Park, while retaining a free, public tennis amenity on Town-owned property. Staff has developed options for Commission consideration at the October 15, 2019, Regular Workshop Meeting. Recommended Action: Provide direction.

Town Manager Tom Harmer commented on previous Staff direction and Bayfront Park ownership and noted Staff will present various options. Public Works Director Isaac Brownman gave a PowerPoint presentation on the pickleball options at Bayfront Park. Discussions were held on the following topics/issues:

- first come/first serve on weekends for courts
- costs associated with the relocation kayak launch
- conversion of basketball court to pickleball courts
- option to move shorter basketball hoop in playground area
- consideration to extend basketball court 10 feet to the north
- existing use of property north of basketball courts
- number of courts under Scenario 3.

The following individuals commented on the pickleball expansion:

- Mr. Bill Coughlin, Exeter Drive
- Mr. Marcelo Crespa da Silva, Harbourside Drive
- Mr. Neil Avison, Grand Bay Boulevard
- Mr. Tom Diener, Harbor Point Road

Upon inquiry, Mr. Diener advised that he could not provide the percentage of Longboat Key residents versus non-residents in the pickleball group. Discussion ensued on the following topics/issues:

- significant number of off-island participants
- determination on number of members/residence of the pickleball group
- option for players to purchase annual tag.

The following individuals commented on the pickleball expansion. Discussions were held during speaker presentations:

- Mr. Brian Sauers, Mistletoe Lane
- Mr. Steve Reid, Longboat Key News

8. Bayfront Park Pickleball Expansion Update - Continued

There was consensus for Scenario No. 3 as outlined in Staff's report with direction to provide feasibility of extending the basketball court by 10 feet on the north side.

9. Ordinance 2019-13, Providing for Referendum for Issuance of General Obligation Bonds for Comprehensive Beach Management Plan Maintenance Projects

At their October 1, 2019, Regular Meeting the Town Commission unanimously approved an update to the Town's Comprehensive Beach Management Plan and instructed staff to develop funding scenarios for consideration at the October 15, 2019, Regular Workshop Meeting. The Town Commission will consider Ordinance 2019-13, which provides for referendum for funding upcoming beach management projects. Recommended Action: Forward to November 4, 2019, for first reading.

Town Manager Tom Harmer and Finance Director Sue Smith gave a PowerPoint presentation on Ordinance 2019-13. Discussions were held with Town Manager Harmer, Ms. Smith, Public Works Project Manager Charlie Mopps, and Town Attorney Maggie Mooney on the following topics/issues:

- Manatee County Infrastructure Surtax (IST) funds
- FDEP (Florida Department of Environmental Protection) funding criteria
- ability to request funds up to three years for project
- project ranking versus State reimbursement percentage
- utilization of Town's lobbyist
- contribution of Tourist Development Tax (TDT) funds by both Counties
- proposed term of bank loan
- impact if State reimbursement is not received
- cost of renourishment to Gulfside District if the Bayside District does not approve bonds
- ability to issue bonds if Bayside District does not approve referendum
- historical division of Districts A and B/redefining boundaries for the Gulfside and Bayside Districts
- 2014 Burton Study.

There was consensus to proceed and to forward Ordinance 2019-13 to the November 4, 2019, Regular Meeting for first reading.

Mr. Mopps noted he had obtained sand from the Passage Key sand source and provided samples of the truck haul sand and Passage Key sand.

10. Discussion of Pickleball Court Standards, Docks/Structures over Water, Maximum Height of Structures and Daylight Plan Standards

At their June 3, 2019, Regular Meeting the Town Commission provided consensus direction to have a subsequent discussion on Pickleball Court Accessory Use Standards and Docks/Structures Over Water. At their April 15, 2019, Goals and Objectives Workshop, the Town Commission heard community feedback regarding concerns about compatibility of new single-family residential structures and the Town's Daylight Plane standards, which led to direction to have a workshop discussion on the Town's Daylight Plane standards. This group of topics are presented for Commission discussion at the October 15, 2019, Regular Workshop Meeting. Recommended Action: Provide direction.

10. Discussion of Pickleball Court Standards, Docks/Structures over Water, Maximum Height of Structures and Daylight Plan Standards

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation. Discussions were held with Mr. Parsons and Town Attorney Maggie Mooney on the following topics/issues:

- conversion of tennis court to pickleball court/sound impacts
- parking requirements for tennis courts
- noise restrictions
- placement of tennis courts and ability to construct wall for court
- terminology/definition of “community” (Town Code Section 130.02(D)(14))
- condominium restrictions on private property/common space
- previous consideration of the Town’s sound regulations (Town Code Section 130.02)
- intent to protect single family neighborhood
- noise abatement options.

There was consensus to have standards for pickleball courts and to apply tennis court standards to all racket type sports. There was majority consensus to not regulate sound on pickleball courts.

Mr. Parsons continued the PowerPoint presentation relating to docks/structures over water. Discussions were held on the following topics/issues:

- mooring at end of 30 foot width extending into canal making canal impassible
- statutory authority to remove vessels blocking access
- issue to be resolved (ensure navigable waterways).

There was consensus to incorporate language to stagger docks, when necessary.

Mr. Parsons continued the PowerPoint presentation relating to maximum heights and daylight plane. Discussion ensued on the following topics/issues:

- waivers granted
- Federal Emergency Management Agency (FEMA) requirements
- options to consider lowering maximum height of homes
- creating non-conforming sites if regulations are modified
- option to modify the way daylight plane is measured
- option to engage architectural direction on daylight plane requirements.

Following comments, there was consensus to authorize the Planning and Zoning Board to have further discussion and make recommendations relating to the daylight plane issue.

Town Commission Comments

A. Code Enforcement

Commissioner Schneier noted the Code Enforcement Special Magistrate hearings and opined the Commission made the correct choice to provide consistency in the process.

Town Attorney Comments

A. Information Technology

Town Attorney Maggie Mooney commented on an e-mail sent to the Commission by a Town vendor, requested that the Commission not respond to the e-mail, and advised that Staff was working on the matter.

B. Police Department

Town Attorney Maggie Money advised that the Mayor would be executing an Impasse Resolution Pre-Hearing Order to set the date of November 20, 2019, at 1:00 p.m. for the upcoming PBA (Police Benevolent Association) hearing.

Town Manager Comments

A. Town Manager

Town Manager Tom Harmer commented on the following:

- Free Community Shredding Event scheduled for October 23, 2019, at Town Hall, 501 Bay Isles Road, Longboat Key, from 9 a.m. to 12:00 (noon) p.m.
- Census: staff members working with both Counties on an action plan for the April 2020 census
- Annual evaluation for the Town Manager and Town Attorney and the new form to be used for the Town Manager's evaluation.

Adjournment

Mayor Spoll adjourned the October 15, 2019, Regular Workshop at 6:12 p.m.

Trish Shinkle, Town Clerk

George L. Spoll, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

End of Agenda Item