



This meeting will be live-streamed via the Town's website

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

George Spoll, Mayor; Ed Zunz, Vice Mayor; Randy Clair, District 1;
Ken Schneier, District 3; Jack Daly, District 4; Mike Haycock, At-Large;
Irwin Pastor, At-Large

AGENDA REGULAR MEETING November 4, 2019 – 1:00 PM

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order".

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Approval of Minutes

2. October 1, 2019 Regular Meeting and October 15, 2019 Regular Workshop Meeting Minutes

Committee Reports

- 3. Manatee County Special Liaison Report**
- 4. Sarasota County Special Liaison Report**
- 5. Other Reports**

Consent Agenda

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

6. Ordinance 2019-14, Establishing the Dates for the Town's 2020 General Municipal Elections and Early Voting Schedule

The Town's Charter establishes the date for the Town's Preliminary Election as the last Tuesday in January and the General Election as the third Tuesday in March, or, when practicable, in conjunction with any County administered election held in March by the coordinating County, either Sarasota or Manatee County. The Sarasota and Manatee County Supervisor of Elections offices have established the Town's General Election schedule. Ordinance 2019-14 provides for the Town's Municipal Election date, early voting, ballot presentation, and advertising authorization. Recommended Action: Pending first reading and discussion, forward Ordinance 2019-14 to the December 2, 2019 Regular Meeting for second reading, public hearing, and adoption.

7. Public Forum Permits (PFP) Fee Waiver Request

The Town Commission adopted Ordinance 2017-01 amending Chapter 92 that, among other changes, institutes a \$100 application fee for special event public forum permits, and includes a provision that the

Commission may waive all or part of this fee and all or part of the expenses for departmental assistance for communitywide events. These requests are placed on the Consent Agenda as a routine matter that can be discussed if desired. (PFP fee waiver requests from Longboat Key Chamber of Commerce for a tree lighting ceremony on Town property in the Town Center.) Recommended Action: Waive \$100 PFP Fees for noted event.

Ordinances – First Reading

8. Ordinance 2019-13, Providing for Referendum for Issuance of General Obligation Bonds for Comprehensive Beach Management Plan Maintenance Projects

At their October 1, 2019 Regular Meeting the Town Commission unanimously approved an update to the Town's Comprehensive Beach Management Plan. Funding scenarios and mill rate impacts were provided to the Commission at the October 15, 2019 Regular Workshop Meeting. The Town Commission will consider Ordinance 2019-13, which provides for beach district referenda to authorize the issuance of bonds and/or notes, with the Gulfside District paying 80% and the Bay Side District paying 20% of the sum of the mill rates maturing not more than eight years from issuance. Recommended Action: Confirm not to exceed amount and forward to December 2, 2019 for second reading and public hearing.

9. Ordinance 2019-15, General Employees' Pension Amendment

The Town of Longboat Key General Employees' Retirement System (the "Plan") was frozen on September 30, 2013. Employees who were members of the Plan on September 30, 2013, but not participating in the Deferred Retirement Option Program ("DROP") on that date were no longer eligible to participate in the DROP. Due to a recent request of an employee to participate in the DROP and to avoid future uncertainty about the eligibility of General Employees to participate in the DROP, the Town Commission will consider Ordinance 2019-15, which clarifies the Plan Ordinance in Section 34.72 (D), corrects a scrivener's error in 34.72 (F) and repeals the DROP provision Section 34.95. Recommended Action: Forward to December 2, 2019 for second reading and public hearing.

Ordinances – First Reading and Public Hearing

- 10a. Ordinance 2019-11, Amending the Comprehensive Plan Future Land Use Map, 524 Bay Road

At their October 15, 2019 Regular Meeting the Planning & Zoning Board recommended approval by a 3-2 vote and forwarded the Ordinance to the Town Commission November 4, 2019 Regular Meeting for first reading and public hearing. This results from a request of Grant's Gardens to change the designation of the subject site from CL-Limited Commercial to CG-General Commercial on the Future Land Use Map. Recommended Action: Pending public hearing and discussion, provide direction to Manager.

- 10b. **Quasi-Judicial** Ordinance 2019-12, Amending the Zoning Map to Rezone 524 Bay Road

At their October 15, 2019 Regular Meeting the Planning & Zoning Board the motion to approve failed by 2-3 vote and forwarded the Ordinance to the Town Commission's November 4, 2019 Regular Meeting for first reading, public hearing as a quasi-judicial item. This results from a request of Grant's Gardens to change the Zoning designation of the subject site from Limited Commercial, C-1 to General Commercial, C-2. Recommended Action: Pending public hearing and discussion, provide direction to Manager.

Ordinances – Second Reading and Public Hearing

11. Ordinance 2019-08, Amending Chapter 158, Zoning Code

At their September 17, 2019, Regular Meeting, the Planning & Zoning (P&Z) Board held discussion and public hearing on Ordinance 2019-08, amending Chapter 158, Zoning Code, to provide updates for certain Sections of the Code. These are the second phase of amendments to the updated Zoning Code adopted at the April 1, 2019, Regular Meeting. Ordinance 2019-08 includes revisions for: Zoning

Determination Letters, Commercial Revitalization-Administrative Waivers for Parking, and correction of scrivener's errors. Ordinance 2019-08 is placed on the November 4, 2019 Regular Meeting for second reading public hearing and adoption. Recommended Action: Adopt Ordinance 2019-08.

12. Ordinance 2019-10, Amending Chapter 158, Personal Wireless Service Facilities

At their September 17, 2019, Regular Meeting, the Planning & Zoning (P&Z) Board held discussion and public hearing on Ordinance 2019-10, amending Chapter 158, Zoning Code, and forwarded to the Town Commission's October 1, 2019, Regular Meeting with a recommendation for approval, with amendments, by a 6-1 vote. Ordinance 2019-10 amends Section 158.113, Personal Wireless Service Facilities, Section 158.114, Personal Wireless Service Facility Development Standards, Section 158.116, Administrative Exemptions-Essential Services, and Section 158.144, Definitions. Ordinance 2019-10 is placed on the November 4, 2019 Regular Meeting for second reading public hearing and adoption. Recommended Action: Adopt Ordinance 2019-10.

New Business

13. 2020 Town Commission Meeting Schedule

Each year the Town Commission adopts a meeting schedule to establish dates for Regular Meetings, Regular Workshop Meetings, the annual Sarasota County School Board Convocation of Governments, the annual Statutory Meeting, Goals & Objectives Workshop, Special Workshop Meetings and Special Meetings for Millage and Budget adoption, Special Joint Meeting with Manatee County, Special Joint Meeting with Sarasota County, and Special Joint Meeting with the City of Sarasota. A proposed 2020 Town Commission Meeting Schedule is presented for Commission consideration and formal action. Recommended Action: Adopt the 2020 Town Commission Meeting Schedule.

14. Town Attorney Annual Evaluation

A provision of the Town Attorney's contract calls for an annual review and job performance evaluation by the Town Commission. This item is placed on the November 4, 2019 Regular Meeting to Town Attorney. Recommended Action: Provide direction to Town Attorney.

15. Town Manager Annual Evaluation

A provision of the Town Manager's employment agreement calls for a review and job performance evaluation by the Town Commission at least once annually. This item is placed on the November 4, 2019 Regular Meeting for Commission consideration. Recommended Action: Provide direction to Town Manager.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.