

Virtual Meeting Protocols and Process

On May 20, 2020, a meeting of the Town of Longboat Key Consolidated Retirement System will be conducted virtually. The Town encourages public participation in its virtual meetings and has provided several options for the public to utilize to view and/or participate in its meetings.

Please be advised that in the event you encounter difficulties in participating with the option you choose, an alternate form of participation should be selected from the options below.

To participate in a virtual meeting of the Town of Longboat Key Consolidated Retirement System on May 20, 2020, which begins at 10 a.m. you have the following options:

1. Listen to the meeting via phone:

You may listen to the audio only from your phone by dialing 1 (469) 445-0100 and when the meeting ID is requested enter 149 066 0735 and then press the # key.

For Voice Only:

iPhone one-tap:

US: +1(469)4450100,,1490660735# (US South)
+1(470)8692200,,1490660735# (US East)
+1(623)4049000,,1490660735# (US West)
+1(720)9027700,,1490660735# (US Central)
+1(773)2319226,,1490660735# (US North)

Telephone (for higher quality, dial a number based on your current location):

Dial:

+1(469)4450100 (US South)
+1(470)8692200 (US East)
+1(623)4049000 (US West)
+1(720)9027700 (US Central)
+1(773)2319226 (US North)

2. Listen to the meeting via phone or watch the meeting using Ringcentral and submit written comments prior to the meeting:

Please follow all of the instructions provided for in #1 or #3. You may provide written comments to the Town's Consolidated Retirement System Board of Trustees by e-mailing Administrator Amanda Kish no later than **May 20, 2020, at 8:00 a.m.** at amanda@resourcecenters.com. If requested by the commenter within the requestor's email, timely submitted written comments will be read into the record by the Board of Trustees' Chair during the public comment portion of the meeting. If not specifically requested within the written comments, all other written comments received by the deadline will be distributed to the Board of Trustees prior to the start of the meeting. Time limits will be enforced for written comments that are read into the record, so all written comments must be limited to 3 minutes.

3. View and/or participate in the meeting using Ringcentral:

Participation/Request to Speak instructions:

Persons interested in participating in the meeting, must send an email to Administrator Amanda Kish no later than **May 20, 2020, at 8:00 a.m.** at amanda@resourcecenters.com to be placed on a participant list. All persons timely submitting a request to speak email to the Administrator will be afforded an opportunity to be heard during the public comment portion of the meeting for both Agenda and Non-Agenda items. Time limits will be enforced for all public comments and must be limited to 3 minutes.

For the May 20, 2020, meeting, please use the meeting link <https://meetings.ringcentral.com/j/1490660735> to virtually participate in and/or watch the meeting by computer, tablet, or smartphone. If joining from a tablet or smartphone, you will need to download the free Ringcentral app from your device's app store. If you're joining from a computer, your computer will automatically download and install (if needed) the Ringcentral program. If you currently have Ringcentral installed on your computer, tablet, or smartphone, you may join the meeting by entering the meeting ID 1490660735. **In the event you encounter difficulties in participating with this option, an alternate option should be selected to continue participation.**

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Amanda Kish, Administrator or (561)855-2210
2. For questions on connecting to the meeting: Jason Keen, Information Technology Director, jkeen@longboatkey.org or (941) 316-1999.